

Notice Inviting Tender

Ref No.

Date

A. Preface

On behalf of BENFED Sealed tender are invited from resourceful and bona fide Electrical Contractors for execution of the following work :

B Schedule :

C. Application

Sl. No.	Name of Work	Eligibility of contractors for participation	Earnest Money (Rs.)	Time allowed for completion	Cost of Tender Document
1	Electrification of godowns located at Jairampur, Arambagh.	Completed works of not less than Rs. 1.0 lakh under single contract during the last 3 financial years.	4000.00	2 months	500/- (non-refundable)

- a) Tender papers are available from website of BENFED (www.benfed.org) as well as from the office of the BENFED at Southend Conclave (3rd floor) 1582, Rajdanga Main Road , Kol-107
- b) All intending agencies fulfilling required eligibility criteria may submit tender document. The completed Tender document downloaded from as well as collected from the office of BENFED should be deposited in the Tender Box provided in the office of BENFED within 12 noon of 29.07.2010
- c) Cost of Tender document and earnest money have to be deposited with the Tender document in the form of two Bank drafts (one Bank draft as earnest money and the other Bank draft for cost of Tender) as per prescribed amount of above schedule drawn in favour of “ The West Bengal State Co-operative Marketing Federation Ltd.”payable at Kolkata. No tender without the said two bank drafts shall be accepted under any circumstances.
- d) The tender documents comprising of NIT general terms and condition ,general description and scope of work , Technical specifications and schedule of works and drawings along with two bank drafts shall be submitted in an envelope containing two sealed covers(one superscribing “Earnest Money”, Cost of tender form and the other superscribing “Price Schedule” which has to be sealed and marked the name of work with tender serial no. & authorized address of the bidder in outer envelope which will be submitted by the bidder in the tender box at above mentioned place .

- e) The tender documents duly filled in all respect maybe sent in personally by the agency or through registered post so as to reach the office before ,12 noon on 29.07.2010. Any sealed cover bid received after the schedule time will not be entertained and will be returned un-opened, undersigned does not take any responsibility for delay caused by the postal authorities or otherwise.
- f) The bidder should quote item wise rate as indicated in the B.O.Q .The rate quoted shall be inclusive of all taxes , duties ,VAT, transportation etc.
- g) The acceptance of lowest tender is not obligatory and the authority reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.
- h) Duly attested /Certified copies of the following documents are to be enclosed with the tender along with application in company's pad with authorized address and contact details of the bidder .Original papers are to be shown at the time of opening of tender papers.
- i) Trade Licence.
- ii) Electrical Contractors Licence.
- iii) Electrical Supervisors Licence in relevant parts
- iv) VAT, IT, PT clearance certificate.
- v) Credential of experience for execution of similar nature of work as specified.
- vi) Partnership deed in the case of registered company or relevant part of the constitution in the case of registered Co- operative societies.
- vii) Valid registration certificate in the case of Firm / Engineers Co- operative societies
- i) In the event of the application being submitted by a firm , it must be signed separately by each member of the board of directors /Partners or in the event of absence of any partner it must be signed on his/her behalf by a person holding a power of attorney authorizing him/her to do so.
- j) Tenderers are requested to drop their tender forms along with all tender documents in a complete manner. Tender forms will be treated as invalid without any relevant documents. No papers will be taken separately at the time of tender opening.

D. Date of Submission of Tender :

- i) Last date of submission of tender will be 29.07.2010 upto 12 noon.
- ii) Tenders must be submitted in sealed cover Superscribing the NIT No. SL No. & Name of work, & name and address of the tenderer. Tender should be submitted in the Tender Box provided in office of BENFED at Southend Conclave 3rd floor, 1582, Rajdanga Main Road, Kol-107 on the date and within time with out fail.

E. Date of Opening of tender:

Tenders so received on 29.07.2010 upto 12 noon will be opened on the same day at 2 p.m in the office chamber of the Engineer-in-Chief (Mechanical) in presence of attending tenderers.

General Manager (Business)